

Minutes of a meeting of Kinnersley & District Group Parish Council
held on
Wednesday 22nd January 2025 from 7pm
at Norton Canon Village Hall

Clerk's email address: clerk@kinnersleygroup-pc.gov.uk

Present: Councillors: James Bright (In the Chair), Janet Greenfield, Bert Thomas, Roger Marshall and Reece Jones.

In attendance were: Parish Clerk Jennifer Wilkie and Ward Cllr Robert Highfield and one member of the public.

1. Acceptance of Apologies for Absence and Note the Reason – Apologies were received from Cllr Bisley, Cllr Davidson, Cllr Wrixon and Cllr Davies Jones. It was noted that the council would like to wish Cllr Davies Jones all the very best in their recovery following some recent ill health.

2. To Record any Declarations of Interest and Consider any Requests for Dispensation – none were noted.

3. To Consider Approval of Minutes of the Parish Council meeting held on 20th November 2024 – It was Resolved to approve the minutes.

4. Open Discussion

4.1 To receive views of local residents on Parish matters – none were noted.

4.2 To note any correspondence received on Parish matters

4.2.1 It was noted that the Clerk has received interest from a local resident in becoming a Council member for Kinnersley PC and is awaiting their completed application.

4.2.2 The Clerk confirmed they have received correspondence from a local NC resident regarding the A480 and the lack of footpath installation which the resident has serious concerns over as their child is having to walk a long section of the A480 to catch the college bus and there is no pavement or footpath making the walk along the main road very dangerous. Ward Cllr Highfield suggested that both the school bus and college bus could collect from NC village hall car park to provide safer access to the bus and the Ward Cllr confirmed they would be willing to write to Sergeant's bus company who run this bus service to ask if they can do this for the morning and evening college bus services. A local resident noted that the local bus company used to do this but new gates were then fitted at the village hall car park entrance, meaning the bus no longer had a big enough turning space. The local resident also noted that cars parked along Kitty's Land was also an issue, as a bus clipped a car previously along that lane. The Chair to the PC noted that the PC could consider proposing removal of the gates with the consent of the village hall committee, to allow school children to safely alight the bus. It was agreed that the PC would liaise with the village hall committee and also wait for further feedback from the Ward Cllr on their contact with the bus company to allow the PC and village hall to decide on the best course of action moving forwards with regards to this.

4.3 To note update from Ward Cllr Robert Highfield

4.3.1 The ward Cllr noted there will be national issues that may affect Parishes following publication of the new planning policy framework, as the Governments housing targets set a new target of over 27,000 from Dec 2024 for the next 20 years in Herefordshire and this supersedes the previous 5 year land supply plan.

4.3.2 Ward Cllr Highfield noted there has been an 4.99% increase in council tax needed due to the increase in housing demand and so there was no decrease in tax to inflation or less as previously hoped.

4.3.2 Ward Cllr noted there will be increased monies for social care but the rural services development grant will no longer be in place, which is a disappointment, particularly for our county which has large rural areas.

4.3.3 Ward Cllr Highfield also noted that if passed the Devolution white paper will mean Herefordshire will retain its status as an independent county but will form a partnership with Worcestershire and Gloucestershire with over-seeing direction from a Mayor with political influence and this could see the county lose its local voice. Cllr Marshall asked when will this decision be made and by whom and the Ward Cllr noted this will be a full cabinet decision with a date to be confirmed.

4.3.4 The ward Cllr noted that HCC have implemented a drainage task force being led by Cllr Nick Mason to make more effective HCCs improvement to flooding, which should see significant improvement to flooding issues in the county.

4.3.6 A local resident ask the ward Cllr what the the sewerage pipes in Monkland at Baron Cross have been installed for and the ward Cllr noted these have been installed to aid river health and seem to be improving the health of local rivers.

4.3.7 Cllr Greenfield asked the Ward Cllr whether there will be building on Luggs Meadows and the ward Cllr confirmed that there will be no building on Lugg Meadows itself, but building will take place adjacent to the meadows.

5. To note Planning Applications determined by Herefordshire Council and comments to be made by Kinnersley and District Group Parish Council as listed in attached Appendix 1: Planning applications reviewed at KDGPC meeting held on 22nd of January 2025 – It was noted that planning application P242520/F - Planning Permission Mistletoe Cottage, Kinnersley, Hereford, Herefordshire, HR3 6NY had been refused by HCC. Cllr Davidson requested prior to the meeting that the Clerk request further information from the case officer at planning on what evidence would be required to justify the removal of Condition 4, restricting use of the property to holiday accommodation only and the clerk is awaiting a response. Cllr Marshall noted that HCC planning had allowed a conversion of the building to a holiday let at the time of the first application as a rural exception and HCCs core planning strategy regarding rural exception is still in place, meaning the property cannot be made residential.

6. Receive an update on working groups and consider action

6.1 SID's at Letton – Cllr Davidson requested that the clerk note there is currently no further update as progression with the SID is currently awaiting completion of the public meeting with regards to implementing the SID.

7. Footpaths and Highway

7.1 To consider any footpath or highway issues for reporting:

7.1.1 It was noted that the speed limit sign on the A438 road at Letton has not been changed from 50mph to 40mph despite the TRO being noted as complete by HCC Traffic Management (TM). Both Cllr Davidson and the Clerk have followed up with TM to request that the sign urgently be updated as the

A438 road still states the incorrect and higher speed limit. TM have apologised and agreed to follow up with BBLP to ensure the correct 40mph speed limit sign is displayed on the A438.

7.1.2 Cllr Marshall noted that the £635 available in the budget for footpaths will be spent by the end of the financial year. Cllr Marshall also noted there is currently no PFO for Letton.

8. To consider and agree that Bob Taplin will act as internal auditor for the PCs

2024/25 accounts audit and agree donation of £30 – it was resolved to use Bob Taplin as the independent internal auditor for the PCs 24/25 accounts audit and it was noted that Bob will be retiring next year and so this will be the last time that Bob is able to act as internal auditor for the PC and a new auditor will need to be considered for the 25/26 accounts audit.

9. To consider and agree on the KDGPC budget and precept for 2025/26 – it resolved to accept the 2025/26 budget and set the 2025/26 precept at £13,198.66 and the Clerk signed the Local Authority precept requirement form for this amount and agreed to return it to HCC by the agreed deadline.

10. To consider and agree on adoption of the latest KDGPC Publication Scheme – Cllr Bright proposed and Cllr Thomas seconded that the Publication Scheme be considered for approval at the next PC meeting following further review by all Cllrs and this was Resolved as the agreed course of action for approval of the Publication Scheme.

11. Finance

11.1 It was noted that the current PC bank balance is £18224.79 as at 16/01/2025 and Appendix 2: KDGPC 01 November to 02 January 2025 Financial report was also noted.

11.2 It was agreed to make Payments of all listed Outstanding Accounts:

11.2.1 Clerks salary January 2025 £252.83 and February 2025 Salary £252.83

11.2.2 Clerks December 2024 to January 2025 expenses: £29.79 (previously circulated)

11.2.3 Autela – £98.23 payment already made in accordance with PC financial regulations as fee due between PC meeting dates.

11.2.4 SLCC subscription 2025/26 fee - £150

11.2.5 Lengthsman November K24.08 invoice £395; December K24.09 invoice £360

11.2.6 Norton Canon Village Hall Hire for 22nd January 2024 Council meeting: £18

11.2.7 HALC subscription 25/26 fee of £740.86

12. To note items for the next agenda (no discussion at current meeting) –

12.1 Consideration of adoption of the Publication Scheme by the Council.

13. To note the date of the next PC meeting as being 7pm Wednesday 26th March 2025 at Norton Canon Village Hall

SIGNED (Chair)

DATE

Appendix 1: Planning applications reviewed at 22nd of January 2025 KDGPC Meeting – including comments to be made by KDGPC where applicable with final determination being made by Herefordshire County Council:

Application number and info	HCC Status	K&DGPC comment to be submitted to HCC and comment deadline
Planning Consultation - 242807 - Land at Former Sallies Mill, Newchurch Road, Kinnersley, Herefordshire, HR3 6QD - Proposed removal of condition 9 and variation of condition 2 of planning permission 202817 (Conversion of former offices and workshop to 4no. residential dwellinghouses, with demolition of side timber shelter and construction of a two-storey extension and associated infrastructure) - to move vehicular access and car parking from front of site to the rear and to keep gardens to the front.	Valid	Comments deadline was 17/12/2024 and so Clerk submitted a comment of PC support on behalf of the council as in accordance with the council's planning policy and with the consultation of the council.
Planning Consultation - 242695 - Land North of The Old Rectory, Kinnersley, Hereford, HR3 6QD - Proposed variation of condition 2 of planning permission 210511 (Proposed construction of two dwellings in place of former agricultural buildings to be demolished) - amendment to window positions and new roof lights added.	Approved with Conditions	Comments Deadline was 19/12/24 and so Clerk submitted a comment of PC support on behalf of the council as in accordance with the council's planning policy and with the consultation of the council.
Planning Consultation - 242575 - The Stables, Weggs Pony Club, Ailey Lane, Kinnersley, Herefordshire, HR3 6NY Proposed change of use of a building into holiday let.	Valid	Comments Deadline was and so Clerk submitted a comment of PC support on behalf of the council as in accordance with the council's planning policy and with the

		consultation of the council.
Planning Consultation - 242872 - Green Farm, Norton Canon, Hereford, Herefordshire HR4 7BH Proposed alteration of existing garage/ancillary space to provide additional ancillary accommodation and garage.	Valid	Comments Deadline was 04/01/2025 and so Clerk submitted a comment of PC support on behalf of the council as in accordance with the council's planning policy and with the consultation of the council.
P242520/F - Planning Permission Mistletoe Cottage, Kinnersley, Hereford, Herefordshire, HR3 6NY	HCC Determination Made - REFUSED	N/A – HCC Determination made.
P242808/XA2 - Residential Development at Sallie's Mill, Newchurch Road, Hereford - Application for approval of details reserved by conditions 7 10 & 11 attached to planning permission 202817 (Conversion of former offices and workshop to 4no. residential dwellinghouses, with demolition of side timber shelter and construction of a two-storey extension and associated infrastructure).	HCC Determination Made - Approved	N/A – HCC Determination made.
P242695/F - Planning Permission- Land North of The Old Rectory, Kinnersley, Hereford, HR3 6QD, Proposed variation of condition 2 of planning permission 210511 (Proposed construction of two dwellings in place of former agricultural buildings to be demolished) - amendment to window positions and new roof lights added.	HCC Determination Made - Approved with Conditions	N/A – HCC Determination made.