

Kinnersley & District Group Parish Council

**Parish Councillors are hereby summoned to attend the next meeting of
Kinnersley & District Group Parish Council to be held on
Wednesday 26th March 2025 from 7pm
at Norton Canon Village Hall**

Clerk's email address: clerk@kinnersleygroup-pc.gov.uk

Agenda:

- 1. Acceptance of Apologies for Absence and Note the Reason**
- 2. To Record any Declarations of Interest and Consider any Requests for Dispensation**
- 3. To Consider Approval of Minutes of the Parish Council meeting held on 22nd January 2025**
- 4. Open Discussion**
 - 4.1 To receive views of local residents on Parish matters
 - 4.2 To note any correspondence received on Parish matters
 - 4.3 To note update from Ward Cllr Robert Highfield
- 5. To note Planning Applications determined by Herefordshire Council and comments to be made by Kinnersley and District Group Parish Council as listed in attached Appendix 1: Planning applications reviewed at KDGPC meeting held on 26nd of March 2025.**
- 6. Receive an update on working groups and consider action**
 - 6.1 SID's at Letton
- 7. Footpaths and Highway**
 - 7.1 To consider any footpath or highway issues for reporting:
 - 7.1.1 To be noted that the speed limit sign on the A438 road at Letton Has still not changed from 50mph to 40mph despite the TRO being noted as complete by HCC Traffic Management.
 - 7.1.2 To be noted that following a report to the locality steward by Cllr Marshall slow boards were installed at Sallies Bridge and action was taken immediately to install traffic management due to the poor condition of the bridge. It has been referred back to the project management team who will assess as a matter of urgency.
 - 7.1.3 To consider the request for the KDGPC Lengthsman to attend and excavate the ditch to provide surface water run-off starting outside Portmeiron & Orchard Cottages, past Little Hurstley and onto Hurstley Wood & Hurstley Farm Cottages, as this ditch is full of mud and tree roots.
- 8. To consider and agree whether the PC will renew their Herefordshire Tree Warden Network subscription of £30 for 2025/26**

9. To consider and agree on whether the verges within the Parishes will receive one or two cuts

10. To consider and agree on whether to increase Clerk salary to NJC SCP 27 from 01March2025 based on Clerk completing the CiLCA qualification on 16/02/2025

11. To consider and agree on adoption of the latest KDGPC Publication Scheme

12. Finance

12.1 To note current bank balance of £15,578.62 as at 28th of February 2025 and Appendix 2: KDGPC 03 January to 28 February 2025 Financial report.

12.2 To Consider and Agree Payments of Outstanding Accounts:

12.2.1 Clerks March 2025 and April 2025 Salary

12.2.2 Clerks December 2024 to January 2025 expenses: £XX (previously circulated)

12.2.3 Herefordshire Tree Warden subscription £30

12.2.4 Cloud Next Gov.uk annual domain renewal - £119.98 – payment already made in accordance with PC financial regulations as fee due between PC meeting dates.

12.2.5 Cloud Next kinnersleygrouppc.co.uk domain renewal £9.58 – payment already made in accordance with PC financial regulations as fee due between PC meeting dates.

12.2.6 Lengthsman January K24.10 invoice £350; February K24.11 invoice £360

12.2.7 Autela Payroll Services for Dec '24, Jan '25, Feb '25, Mar '25 and HRMC EOY (Invoice number 15229) for £102.33

12.2.8 Norton Village Hall Hire for 26th March 2025 Council meeting: £18

13. To note items for the next agenda (no discussion at current meeting)

14. To note the agreed date of the PC meetings for the 2025/26 year and the date of the next meeting

Jennifer Wilkie - Clerk to Kinnersley and District Group Parish Council

Date: 20th March 2025

Appendix 1: Planning applications reviewed at 22nd of January 2024 KDGPC Meeting – including comments to be made by KDGPC where applicable with final determination being made by Herefordshire County Council:

Application number and info	HCC Status	K&DGPC comment to be submitted to HCC and comment deadline
Planning Consultation - 242807 - Land at Former Sallies Mill, Newchurch Road, Kinnersley, Herefordshire, HR3 6QD - Proposed removal of condition 9 and variation of condition 2 of planning permission 202817 (Conversion of former offices and workshop to 4no. residential dwellinghouses, with demolition of side timber shelter and construction of a two-storey extension and associated infrastructure) - to move vehicular access and car parking from front of site to the rear and to keep gardens to the front.	Valid	Comments deadline was 17/12/2024 and so Clerk submitted a comment of PC support on behalf of the council as in accordance with the council's planning policy and with the consultation of the council.
Planning Consultation - 242695 - Land North of The Old Rectory, Kinnersley, Hereford, HR3 6QD - Proposed variation of condition 2 of planning permission 210511 (Proposed construction of two	Approved with Conditions	Comments Deadline was 19/12/24 and so Clerk submitted a comment of PC support on behalf of the council as in accordance with the

dwellings in place of former agricultural buildings to be demolished) - amendment to window positions and new roof lights added.		council's planning policy and with the consultation of the council.
Planning Consultation - 242575 - The Stables, Weggs Pony Club, Ailey Lane, Kinnersley, Herefordshire, HR3 6NY Proposed change of use of a building into holiday let.	Valid	Comments Deadline was and so Clerk submitted a comment of PC support on behalf of the council as in accordance with the council's planning policy and with the consultation of the council.
Planning Consultation - 242872 - Green Farm, Norton Canon, Hereford, Herefordshire HR4 7BH Proposed alteration of existing garage/ancillary space to provide additional ancillary accommodation and garage.	Valid	Comments Deadline was 04/01/2025 and so Clerk submitted a comment of PC support on behalf of the council as in accordance with the council's planning policy and with the consultation of the council.
P242520/F - Planning Permission Mistletoe Cottage, Kinnersley, Hereford, Herefordshire, HR3 6NY	HCC Determination Made - REFUSED	N/A – HCC Determination made.
P242808/XA2 - Residential Development at Sallie's Mill, Newchurch Road, Hereford - Application for approval of details reserved by conditions 7 10 & 11 attached to planning permission 202817 (Conversion of former offices and workshop to 4no. residential dwellinghouses, with demolition of side timber shelter and construction of a two-storey extension and associated infrastructure).	HCC Determination Made - Approved	N/A – HCC Determination made.

P242695/F - Planning Permission- Land North of The Old Rectory, Kinnersley, Hereford, HR3 6QD, Proposed variation of condition 2 of planning permission 210511 (Proposed construction of two dwellings in place of former agricultural buildings to be demolished) - amendment to window positions and new roof lights added.	HCC Determination Made - Approved with Conditions	N/A – HCC Determination made.
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