

Minutes of a meeting held by Kinnersley & District Group Parish Council

**Parish Councillors are hereby summoned to attend the next meeting of
Kinnersley & District Group Parish Council to be held on
Wednesday 18th September 2024 from 7pm
at Norton Canon Village Hall**

Clerk's email address: clerk@kinnersleygroup-pc.gov.uk

Present: Councillors: James Bright (In the Chair), Rosie Davidson, Roger Marshall, Reece Jones, Tatum Bisley, Patrick Wrixon and Janet Greenfield.

In attendance were: Parish Clerk Jennifer Wilkie, Ward Councillor Robert Highfield and three members of the public.

1. Acceptance of Apologies for Absence and Note the Reason – Apologies were received from Cllr Bert Thomas to the Clerk.

2. To note the resignation of Cllr Malcolm Lewis – the Council gave thanks to Cllr Lewis for their continued support over the many years of their service to the council and the Chair confirmed acceptance of the resignation of Cllr Lewis for the Parish of Kinnersley. The Clerk noted that they will advise HCC on the resignation and that they will coordinate with HCC for the notice of vacancy for the Kinnersley Parish.

3. To Record any Declarations of Interest and Consider any Requests for Dispensation – none were received.

4. To Consider Approval of Minutes of the Parish Council meeting held on 10th July 2024 and May Minutes – It was Resolved to approved the minutes and these were signed by the Chair.

5. Open Discussion

5.1 To receive views of local residents on Parish matters –

5.1.1 Members of the public noted they are concerned about the speed of tractors and trailers by the Kinnersley Arms, with drivers driving while on their phones and loads being too heavy and not sheeted. It was resolved that the PC will write to the farm concerned directly to make the farm aware of the safety issues raised.

5.1.2 Local residents provided the council with the completed traffic petition (signed by 60 local residents) to reduce the speed limit on the A480 in Norton Canon from 50mph to 40mph, as well as requesting other traffic calming measures on this road as well. The PC RESOLVED to forward the petition to the relevant persons at HCC Traffic Management team and Cllr Bright proposed and Cllr Bisley seconded that KDGPC will raise a TRO for Norton Canon for the same section of road on the A480.

5.1.2.1 Ward Cllr Highfield noted they have also asked HCC for a speed survey with traffic management checks on that road and will follow up on progress.

5.1.2.2 Cllr Bisley noted they are aware of a local group of residents in neighbouring Eardisley Parish who complete regular speed device checks and the PC purchased the speed hand guns for use by the residents. It is believed these speed checks led to a reduction from 50mph to 30mph in that Parish for a particular road. It was noted that the Clerk to our council will contact the Eardisly Clerk regarding speed

gun measure costings and volunteer requirements and for contact details of the resident who manages the speed device checks.

5.1.2.3 Ward Cllr Highfield noted there is a wishlist with HCC for changes to roads and that KDGPC wishlist includes a footpath on the road by the school in Norton Canon. The ward Cllr noted that any resident can put forward a request that they want seen in their area and this would be funded out of section 106 monies which is a community infrastructure levy that can be requested on HCCs website.

5.1.3 A member of the public noted they have recently reported a pothole in Sarnesfield but had no response yet from HCC. Cllr Marshall is going to be report the same pothole and has taken photos to be uploaded and hopes HCC will have the pothole repaired in 3-4 weeks.

5.2 To note any correspondence received on Parish matters

5.2.1 To note and consider correspondence received by the Clerk from a local resident on reducing the speed limit on the road by Kinnersley Church/Kinnersley castle, following a tragic fatality on this road. Residents are looking for more traffic calming measures, better signage and ideally a reduction from 50mph to 30mph. Cllr Davidson noted that TROs are reviewed in January and noted the costs could come from PC budget. Cllr Bright proposed and Cllr Greenfield seconded.

5.2.2 Ash dieback tree work to be completed by Herefordshire Wildlife Trust.

5.2.3 The Clerk noted that they had received a request from a local resident with regards to funding for a secondary school trip. The Clerk has responded to the resident that the PC cannot provide funding to an individual as any funding has to be for the benefit of a large proportion of the parishioners. The local Jarvis charity provided feedback to the Clerk that they may be able to support the resident and the Clerk forwarded the contact details to the resident for their information.

5.3 To note update from Ward Cllr Robert Highfield:

5.3.1 Ward Cllr Highfield noted that Steven Orman will be arranging a training course for PFOs and information will be coming out to PCs soon.

5.3.2 Repair to potholes as part of road improvements have been rolled out across Herefordshire. Cllr Wrixon asked whether quality of the repairs has been reviewed, Ward Cllr Highfield noted that the process has been looked at and surface dressing has been used which should last 8-10yrs. Cllr Marshall noted there has been some real improvements.

5.3.3 Ward Cllr Highfield noted that BBLP have ended their contract 6 months early and so the contract to tender will need to be amended.

5.3.4 Locality Steward Paul Hunter has left his position and so our PCs ward has temporary cover but new Locality Steward will be in place by the end of September.

6. To note Planning Applications determined by Herefordshire Council and comments to be made by Kinnersley and District Group Parish Council as listed in attached Appendix 1: Planning applications reviewed at KDGPC meeting held on 18th of September 2024 – these were noted and no comments submitted by the PC as the applications had already been determined and were for the PCs reference only.

7. To consider and review whether to approve Clerks PC mobile phone expenses at £5 a month – It was Resolved to accept this clerk expense.

8. Receive an update on working groups and consider action

8.1 SID's at Letton – Cllr Davidson met with TJ Groundworks on the 18th of September and they are going to install the Letton SID pole by the end of September. Cllr Davidson requested that the Clerk add to the PCs website that Kinnserley require SID volunteers and noted that the SID machine weighs 16kg approx. and requires two people to lift the machine, who can lift their arms above head.

9. Footpaths and Highway

9.1 To consider any footpath or highway issues for reporting:

9.1.1 Full PROW grant funding was provided Cllr Marshall noted that Phil is P3 officer who PC has funding for (£635) who can help with PFO works. Ward Cllr will let clerk know whether the PFO gets reimbursed or the PC.

9.1.2 Cllr Davidson noted that the pig street road from Hurstley is not currently in good condition and has become very overgrown and Cllr Davidson will upload this highways issue to HCC.

10. Finance

10.1 To note current bank balance of £16,828.32 as at 03/09/2024 and Appendix 2: KDGPC 01 July to 03 September 2024 Financial report – this was noted.

10.2 It was Resolved to make Payments of all Outstanding Accounts as listed below:

10.2.1 Clerks September £505.66 and October 2024 Salary £505.66

10.2.2 Clerks August to September 2024 expenses: £52.15 (previously circulated)

10.2.3 Lengthsman May K24.02 invoice £460; June K24.03 invoice £380; July £380; August Invoice

10.2.4 Reimbursement to Cllr of NAMESCO email and website subscription fee for month of July and August 2024: £45.58

10.2.5 Reimbursement to Cllr of NAMESCO email and website increase storage fee for month of July and August 2024: £19.18

10.2.6 Autela 01/04/24-31/07/24 billing statement: £81.86

10.2.7 ICO fee for 2024/2025: £40

10.2.8 Norton Village Hall Hire for September 2024 Council meeting: £18

11. To note items for the next agenda (no discussion at current meeting) –

11.1 Cllr Wrixon noted they have commissioned a 10-year Woodland management plan for woodland that is in their ownership at Devereux Wootton and this has recently been resubmitted as the previous plan ran out in April of this year. The management plan was sent to the Clerk to the council who forwarded the plan to all council members for comment within the 28-day consultation period.

11.2 Cllr Wrixon wants to know what procedure is for changing and updating signage including the NC sign where the lettering is faded and other signs in the Parishes. Ward Cllr Highfield noted that damaged signs can be reported online on HCCs Highways website and that Ed Bradford at HCC is also a contact for such issues and Ward Cllr will contact Ed Bradford to make them aware of the NC sign issues and need for repair.

12. To note the date of the next PC meeting as being 20th November 2024

SIGNED (Chair) DATE

Appendix 1: Planning applications reviewed at 18th of September 2024 KDGPC Meeting – including comments to be made by KDGPC where applicable with final determination being made by Herefordshire County Council:

Application number and info	HCC Status	K&DGPC comment to be submitted to HCC
P233480/FH - Kinnersley, Castle, Ailey Farm, Kinnersley, Hereford, Herefordshire, HR3 6NY - Proposed erection of detached double garage for private use in association with Ailey Farm	Approved with Conditions	N/A Determination made by HCC
P233481/L - Listed Building Consent - Kinnersley, Castle, Ailey Farm, Kinnersley, Hereford, Herefordshire, HR3 6NY - Proposed erection of detached double garage for private use in association with Ailey Farm	Withdrawn	N/A
P242225/XA2 - PP - Land north of The Old Rectory, Kinnersley, Hereford - Application for approval of details reserved by condition 4 attached to planning permission 210511	Valid	N/A – No comments being accepted by HCC at this stage
P241663/PA7 - Hurstley Court, Kinnersley, Hereford, Herefordshire, HR3 6PD - Application for prior notification for a steel portal framed agricultural straw barn and general agricultural storage as described in	Prior Approval Not Required	N/A Determination made by HCC

GDPO interpretation of classes A to C D1 part 3 a1 & A2		
P241968/XA2 - PP - Approval of details reserved by condition - Hackmoor Hall, Letton, Hereford, Herefordshire, HR3 6DP - Application for approval of details reserved by condition 3 attached to listed building consent 240487 (Proposed erection of a rear first floor dormer & extension creation of annex within the existing outbuilding) and planning permission 240486	Approved	N/A Determination made by HCC